



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Finance  
Department*

TO: Bulletin Boards at Town Hall, School Department, Library, DPW, Police and Fire Departments

FROM: Janine Smith  
Finance Director

DATE: December 30, 2015

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### **TEMPORARY/PART-TIME ELECTION WORKER/TELLERS**

The Town of Hanover is accepting applications for Election Tellers to work the Election Polls on election day(s). This position is a temporary/part-time appointment of the Town Clerk which will be effective January 30 – July 31, 2016.

General duties include but are not limited to: Tellers shall work at the end of the day and after the election polls close. They shall be assigned to count votes and shall be instructed in that duty by the Warden or Deputy Warden. As a member of our team this employee needs to work and communicate well with others to maintain a positive election atmosphere.

The successful candidate must be willing to work up to 2-8 hours on Election Day, and will be required to complete the on-line State Ethics Training. There are two known election days this spring thus far, March 1<sup>st</sup> and May 7, 2016. The rate of pay is \$10.58/hour.

Deadline for application is January 20, 2016. Please submit a cover letter and resume or Town employment application to Ann Lee, Executive Assistant, Town of Hanover, 550 Hanover Street, Hanover, Massachusetts 02339 or via e-mail to [ann.lee@hanover-ma.gov](mailto:ann.lee@hanover-ma.gov).